

Events Committee Working Group Meeting, 26 April 2023

Bill Chafer Youth and Community Centre, Flash Lane, S66 1TS

Meeting commenced at 12:09pm.

1.00 To receive apologies for absence

1.01 Apologies received:

Cllr J McVann

1.02 Present:

Chair M Brown

Vice Chair D Hardwick

Cllr J Moore

Cllr C Makin

Cllr I Handley

Cllr D Jackson

1.03 Staff Present & Guests:

Clerk R Thompson

Assistant Clerk E Harris

Sylvia

2.00 King's Coronation

- 2.01 Clerk R Thomson confirmed the band is booked; she noted initially it was agreed that Pawsons would provide the lorry for the band to perform from, however they had pulled out due to not having a small enough HGV to fit through the gates. However, she noted that DB entertainment have instead agreed to put a stage on the grass with a cover; she stated she has a meeting with them next week to confirm the layout of the field.
- 2.02 Clerk R Thomson also confirmed we have hired a professional company to set up and run the PA system.
- 2.03 For the equipment, the Clerk noted that initially four pieces of equipment were being hired, however the company is a staff member short so stated the options were to either provide a volunteer from Bramley to help man the equipment, or we just hire the three instead of four. Due to Health and Safety and insurance her suggestion was to operate with just the 3 pieces of equipment.
- 2.04 The Clerk also confirmed there would be a pizza van, face painter and ice cream van, and stated she has ordered a new flag due to arrive on Wednesday next week.
- 2.05 It was confirmed that flags and bunting have been purchased to go up around the village once the hanging baskets are up.
- 2.06 Sylvia stated they could look at putting something up outside the church as well; Clerk R Thompson confirmed she has surplus bunting so could provide it for them.
- 2.07 The times for the event were confirmed at 12pm-4pm, with set up at 11am, Monday 8th May.
- 2.08 A discussion was had around the tokens being provided for free rides and ice cream; the Clerk confirmed she has a hand stamp which could be used for the ice cream.

- 2.09 Clerk R Thompson confirmed there are 5 litter bins which will be stationed on the field for the event and suggested opening the changing rooms for toilet access rather than the opening up the full Youth Club building.

3.00 Village Fair

- 3.01 The date was confirmed June 10th.
- 3.02 Chair M Brown mentioned that currently the Lions are quite short on staff so the issue presently is getting volunteers. He noted that he was going to speak with Cllr J Simmons about whether some of the older youth members of the Youth club would come and help out.
- 3.03 Clerk R Thompson confirmed the dog show is organised for that; there will also be craft stalls, face painting, the brass band, and hopefully the dance groups to do the Maypole.
- 3.04 Sylvia asked about whether food options were being serviced as it was mentioned previously about doing jacket potatoes. Chair M Brown noted we could do that inside the youth centre. Vice Chair noted that ideally it should be outside and suggested getting a Gazebo to serve from.
- 3.05 Vice Chair D Hardwick also suggested it would be good to ask another band to come as it creates a focal point of the fair. The Clerk noted she could ask if the band hired for the coronation event would be willing to come back and do a second one.
- 3.06 Clerk R Thompson highlighted that she has contacts with someone who owns WW2 vehicles that can be hired to come to events.

Cllr D Jackson entered the meeting at 12:26pm.

- 3.07 Cllr D Jackson confirmed he would have two Gazebos set up with the Skittle Alley in between for both the Coronation event and the Fair.
- 3.08 Regarding purchasing a Gazebo, Cllr D Jackson suggested looking at GalaTents as they can also print the BPC name/logo on the front.
- 3.09 Times for the Fair were agreed 12pm-4pm.

4.00 AOB

- 4.01 Clerk R Thompson confirmed the Circus had fed back positively overall; she noted they had a couple of issues with a group of youth on the first and last day but no issues in between and in their words had a 'great time'.
- 4.02 Vice Chair suggested running another indoor car boot sale on May 21st. Chair confirmed times previously were 11am-3pm; Clerk R Thompson suggested using the same times again.
- 4.03 Clerk R Thompson confirmed the trees for Jubilee Walk arrive next week; she noted that Cllr I Handley would be there with Dave and Idris to plant these. She also noted that a few of

the trees weren't sponsored so don't have plaques yet, so suggest dedicating a plaguw to the schools on behalf of the Parish Council.

4.04 Chair M Brown highlighted the need for another bench down in that area of the field. Clerk R Thompson suggested having the Coronation Emblem put into the benches.

Meeting ended at 12:45pm.

Signed by the Chair as a true an accurate record thereof:

.....Date:.....