

Events Committee Meeting, 07 June 2023

Bill Chafer Youth and Community Centre

Meeting commenced at 12:08pm.

Chair M Brown opened the meeting and gave an update regarding the fair on Saturday; he confirmed 32 stalls/rides, food and refreshments, Bramley Brass Band and Funky Business, Ice Cream, First Aid tent, and others.

He noted that Cllr I Handley has a site plan for the day.

2.00 Present

Chair M Brown
Vice Chair D Hardwick
Cllr D Jackson
Cllr J Moore
Cllr C Makin
Cllr I Handley

Staff Present and Guests:
Clerk Rebecca Thompson
Assistant Clerk E Harris (Minutes)
Sylvia
Sue Grayson (Bramley Lions)

3.00 Spring Fair

- 3.01 Clerk R Thompson noted Assistant Clerk E Harris had received a phone call this morning from a gentleman with Hook-A-Duck who had offered to come.
- 3.02 Sue Grayson noted that Bramley Lions need three 3m pitches. Chair M Brown stated that currently there is a spare pitch that is 12 metre if that would be easier but there should be plenty of room where they are currently looking at being stationed.
- 3.03 Chair M Brown asked whether Cllr D Jackson had bunting or tape and the posts to fence off an area for the dog show; he noted they do.
Clerk R Thompson offered to help Cllr D Jackson transporting the equipment for Bramley Lions if they couldn't get it to fit in the normal cars.
- 3.04 Clerk R Thompson confirmed she would be on site from 8am that morning for set up.
- 3.05 Cllr I Handley gave an overview of the sit plan for the day.
- 3.06 Clerk R Thompson stated that the entertainment company doing the bouncy castle, Chair O'Plane etc share a generator so need to be together. Cllr I Handley confirmed they are.
Cllr I Handley suggested letting the cars drive onto the field to unload equipment but then ensure they park behind the stalls out of the way.

- 3.07 Vice Chair D Hardwick asked whether it was possible to have some tables/chairs available near the burger/hot dog stand. Cllr I Handley highlighted that on the day they can look at moving some things around to make some space.
- 3.08 Vice Chair D Hardwick also highlighted that the hot dog/burger stand needs power to run the fridge and water boiler from. Cllr I Handley suggested putting the burger stand with chairs/tables where the first aid was initially placed as that can easily be moved and would give better access to electricity.
- 3.09 Clerk R Thompson confirmed the Pizza Van would also need power as their generator has broken.
- 3.10 Clerk R Thompson confirmed she had done the risk assessment. She also noted that she needed to get a float for every stall/ride; rides are £2 with the money coming back into the Parish Council.
- 3.11 Cllr I Handley asked whether the Clerk would be meeting people at the gate and signposting them to their area; Clerk R Thompson confirmed she would be.
- 3.12 Chair M Brown confirmed we have some cones for the grass verges outside the youth centre to prevent parking, and Clerk R Thompson confirmed there will be 'Overflow Car Park' signs up, as well as toilet signs.
- 3.13 Regarding the Bramley Parish Council stand, Vice Chair D Hardwick asked whether we could have a rota for Cllrs standing there. Chair M Brown noted he would look at that.
- 3.14 Chair M Brown confirmed the weather is looking nice for the weekend so expects it to be busy.
- 3.15 Cllr I Handley asked how many WWII vehicles are coming. Clerk R Thompson confirmed there would be two, a Jeep and an ambulance. She also highlighted that the police would be coming.
- 3.16 Malcolm highlighted we need a few dog bowls; Clerk R Thompson noted she has 5 large ones, as well as container to carry the water to fill them up.
- 3.16 Clerk R Thompson confirmed Dave has 8 bins and 3 of those will be marked for dog waste, the rest general litter.

Meeting concluded at 12:43pm.

Signed by the Chair as a true and accurate record thereof:

.....Date:.....